SCS Women in Tech
2023 Summer Mentorship Program
Communication Agreement Form

Presented by the School of Computer Science Office of Alumni Relations

MENTOR:
MENTEE:

I. MEETING DATES AND COMMUNICATION METHODS:

We will meet: _____ (weekly / bi-weekly / monthly)
The average length of our meeting will be: _____ (hours)
Primary method of communication: _____ (in-person, Skype, phone, etc.) Other methods of communication (e.g., e-mail / texting):
Note: The program runs through August, but mentoring is encouraged to continue if mutually agreed upon by both parties.

II. GOALS

Individualized goals will be developed by the mentor and mentee and reflected in a separate document. The goal form outlines the specific skills and action to accomplish the specified goals between the mentee and mentor. Mentor and mentee have discussed this plan and agree to abide by it to the best of their abilities.

Signatures*

_____ Date:
Mentee signature

_____ Date:
Mentor signature

* Mentor and mentee must sign this document or the mentor can sign a separate copy and provide it to their mentee to submit together. Mentee must submit signed copy (or signed copies) of this communication agreement form to Gabriella Odusanya, Associate Director of Alumni Relations, godusany@andrew.cmu.edu.